

# Salesperson or Associate Broker Licence Application



601-1595 Bedford Highway, Bedford, Nova Scotia, B4A 3Y4

Phone: 902-468-3511 800-390-1015

Fax: 902-468-1016 800-390-1016

Website: nsrec.ns.ca Email: licensing@nsrec.ns.ca

All questions must be answered completely and truthfully. The making of a false statement on this statutory declaration constitutes a criminal offense and is punishable by law. Any statutory declaration containing a material falsity may result in the refusal of this application and the suspension or cancellation of any license issued thereupon.

**NOTE:** Incomplete or illegible applications will be returned unprocessed.  
If more space is needed to respond to questions, attach an additional sheet of paper.  
**A completed Schedule A or Schedule B, as appropriate, must be attached to this application.**

## PART A | NATURE OF APPLICATION

- First time applicant
- Re-licensing applicant - unlicensed for over 30 days and under two years
- Change of licence level

Licence level you are applying for:

- Salesperson
- Associate Broker

### FOR INTERNAL USE

Approved By

Approval Date

Conditions/Restrictions

## PART B | PERSONAL INFORMATION (PLEASE PRINT CLEARLY)

LAST NAME	FIRST NAME	MIDDLE INITIAL	NICKNAME (if being used in advertising & promotion)
RESIDENTIAL ADDRESS			SUITE/APT.
ALTERNATIVE MAILING ADDRESS			CITY/TOWN
PROVINCE	POSTAL CODE	HOME PHONE	
EMAIL ADDRESS (REQUIRED)			CELL PHONE
Emails are required as the Commission occasionally communicates legislative and bylaw changes to licensees to ensure compliance. In applying for a real estate licence you are consenting to receiving this information.			DATE OF BIRTH (DD/MM/YYYY)

## PART C | BROKERAGE INFORMATION

BROKERAGE NAME		
BRANCH OFFICE (IF APPLICABLE)	BROKERAGE MAIN ADDRESS	
CITY/TOWN	PROVINCE	POSTAL CODE

**PART D | QUESTIONNAIRE**

1. Have you had any licence or registration of any kind refused, suspended, or revoked?  Yes  No  
 If yes, provide details: \_\_\_\_\_
2. Will you be employed in any other business, occupation or profession?  Yes  No  
 If yes, provide details: \_\_\_\_\_
3. Are there currently any pending or unpaid judgments or lawsuits against you (including Revenue Canada)?  Yes  No  
 If yes, provide details: \_\_\_\_\_
4. Are you a discharged bankrupt, awaiting discharge, or presently a party to bankruptcy proceedings?  Yes  No  
 If yes, provide details: \_\_\_\_\_
5. Have you ever been involved as an officer, director, or majority shareholder with a corporation that is bankrupt or presently a party to bankruptcy proceedings?  Yes  No  
 If yes, provide details: \_\_\_\_\_
6. Were you convicted of any offence under any law of any country, province, or state, or disciplined by any professional/ occupational body or society?  Yes  No  
 If yes, provide details: \_\_\_\_\_
7. Were you licensed under a name other than the name that appears on this licensing form or taken educational courses under a different name?  Yes  No  
 If yes, provide details: \_\_\_\_\_
8. Are you legally able to work in Canada?  Yes  No

**PART E | EMPLOYMENT INFORMATION**

Name of Employer	Address of Employer	Nature of Employment	Start Date (MM/YY)	End Date (MM/YY)

**PART F | ADDITIONAL INFORMATION**

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**SECTION G | FIRST-TIME ASSOCIATE BROKER EXPERIENCE DECLARATION**

**Complete this section ONLY if you are applying for an associate broker licence for the first time (does not include CETA applicants).** Check the box or boxes that apply. Salesperson applicants and applicants who were previously licensed at a broker level go to Part G.

An applicant for a broker-level licence must have three years experience as a licensed salesperson; and

- conducted a minimum of 20 residential real estate transactions, including five transactions where the applicant represented the buyer in single agency and five transactions where the applicant represented the seller in an agency relationship; OR
- conducted a minimum of 10 commercial real estate transactions; OR
- equivalent experience approved by the Commission.

I have read and understand the foregoing. I certify that I have the experience stated above and I am therefore eligible for a broker-level licence. I further understand that the Commission may take steps, at any time, to verify my trading experience.

**PART G | AUTHORIZATION**

I hereby authorize the Nova Scotia Real Estate Commission to verify with the appropriate sources any information given or supplied as part of this application, which may include a credit check or checking for judgements. I, the undersigned, make oath that all statements and answers in the foregoing application are true and correct to the best my knowledge, information and belief.

Sworn before me at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
COMMISSIONER, NOTARY OR SOLICITOR SIGNATURE

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
COMMISSIONER, NOTARY OR SOLICITOR NAME

\_\_\_\_\_  
APPLICANT NAME

**PART H | BROKER ACCEPTANCE**

I, \_\_\_\_\_ hereby certify that the information given by  
BROKER/ AUTHORIZED MANAGING ASSOCIATE BROKER

\_\_\_\_\_ in the foregoing application is to the best of my knowledge and  
APPLICANT

belief to be true. I certify that the applicant, if granted a  salesperson or  associate broker licence, is authorized to represent

\_\_\_\_\_  
BROKERAGE  
upon approval of this application by the Commission.

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
TITLE OF SIGNING AUTHORITY

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE