



**NSREC BOARD OF DIRECTORS**  
**Record of Decisions**  
**October 3, 2024**

PRESENT: Aaron Millen, Chairperson  
Logan Morse, Vice Chairperson  
Joanne Bouley  
Anne Da Silva  
Robert Faulkner  
Aaron Ferguson  
Kim Fox  
Ryan Hartlen  
David Woo

STAFF: Peggy Kell (recorder)  
Chloe Kenney

GUEST: Kim Turner

REGRETS: Tunde Awoyiga

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The meeting was called to order at 10:12am. and adjourned at 12:55 pm.*

#### CALL TO ORDER

A. Millen, called the meeting to order at 10:12 a.m.

#### APPROVAL OF THE AGENDA

**MOVED by K. Fox and seconded**

**To approve the agenda.**

**MOTION PUT AND PASSED UNANIMOUSLY.**

#### APPROVAL OF THE CONSENT AGENDA

**MOVED by R. Faulkner and seconded.**

**To approve the consent agenda items as amended.**

**MOTION PUT AND PASSED UNANIMOUSLY.**

#### CHAIR'S REPORT

A. Millen said things have been quiet.

**MOVED by A. Ferguson and seconded**

**To approve the report as presented.**

**MOTION PUT AND PASSED UNANIMOUSLY.**

#### EDUCATION COMMITTEE REPORT

D. Woo provided his written report in advance. D. Woo said the new committee met for the first time, there are two returning members and three new members. D. Woo said the committee members completed the new salesperson CPE course and will meet later this month to provide feedback. D. Woo gave an overview of the course. A. DaSilva asked about the broker CPE course. The course pilot for the broker CPE will be in December and the course will launch in January.

**MOVED by K. Fox and seconded**

**To require brokers to complete the broker and the salesperson CPE courses for the 2024-2025 licensing cycle.**

**MOTION PUT AND PASSED UNANIMOUSLY.**

## FINANCE COMMITTEE

L. Morse reviewed the financial statements. Revenues were over expected and expenses were below expected. Overall, he said the Commission is in good shape financially.

**MOVED by L. Morse and seconded**

**To accept the Finance Committee Report as presented.**

**MOTIONS PUT AND PASSED UNANIMOUSLY.**

## COMPLAINTS REVIEW COMMITTEE REPORT

K. Fox said they reviewed four cases at the last CRC meeting. K. Fox said the number of complaints appears to be plateauing. Agency remains a source of complaints. K. Fox said we had a licensee member leave the committee and Cher Digon will be replacing her. B. Chisholm said when possible, staff try and resolve consumer issues as they come in so they don't result in formal complaints. A. Millen asked about the number of calls coming in. C. MacDonald said the number of calls in August was down, but has returned to the regular frequency.

**MOVED by R. Hartlen and seconded**

**To accept the Complaints Review Committee Report as presented.**

**MOTION PUT AND PASSED UNANIMOUSLY.**

## LICENSING COMMITTEE REPORT

A. Millen said T. Awoyiga was unable to attend and that he would present the Licensing Committee Report on his behalf. A. Millen reviewed the licensee numbers. A. Millen said there was a recommendation from the licensing committee to require out of province broker-level licensees to take the 2024-2025 broker CPE course in addition to the forms course and agency course. A. DaSilva asked if out-of-province brokers are treated like new brokers for audit purposes. C. MacDonald said yes.

**MOVED by L. Morse and seconded**

**To require out of province broker-level licensees to take the 2024-2025 broker CPE course prior to licensing.**

**MOTION PUT AND PASSED UNANIMOUSLY.**

## OTHER BUSINESS

### NSREC By-law Part 8

K. Turner, the Commission's legal counsel, explained how the new draft of Part 8 of the By-law was developed and then gave a line-by-line presentation of Part 8 to the board of directors. K. Turner presented options for the board of directors to consider regarding the publication of disciplinary decisions. The board decided that disciplinary decisions will be permanently on record. The board also

decided that disciplinary history of a licensee cannot be wiped out by leaving the industry for more than two years.

**MOVED by R. Hartlen and seconded**

**To approve Part 8 as amended, subject to future changes that do not substantially change the meaning of the by-law and an effective date of July 1<sup>st</sup>, 2025.**

**MOTION PUT AND PASSED UNANIMOUSLY.**

#### **Coastal Protection Proposal**

B. Chisholm explained his contact with the Department of Environment in response to the provincial government not enacting the Coastal Protection Act. The first item the department requested was to share links to materials about coastal protection, which was done. The province want to provide a course about coastal protection for licensees. B. Chisholm suggested that we let licensees know that the course is available and they may take it if they wish. The third item was a request to changes to our PDS forms without providing those changes. Regarding their request to change forms, B. Chisholm suggests they provide the actual changes they want for consideration by the Forms Committee.

**MOVED by R. Faulkner and seconded**

**To B. Chisholm to advise government that if they send us the specific changes they wish to see in the forms the forms committee will take those changes under consideration; and if they develop a course, we will advise the industry that it is available.**

**MOTION CARRIED UNANIMOUSLY**

#### **Executive Director Succession Plan**

The board of directors approved the Executive Director Succession Plan. The Succession plan was a required component of the Commission's strategic and operational plans.

**MOVED by A. DaSilva**

**To approve the succession plan as amended.**

**MOTION CARRIED UNANIMOUSLY**

#### **ADJOURNMENT**

The Chair adjourned the meeting at 12:55pm.