



**NSREC BOARD OF DIRECTORS
Record of Decisions
September 10, 2020**

PRESENT: Mary MacDonald, Chairperson
Linda Smardon, Vice Chairperson
Carol Beal
Anthony Brown
Susan Green
Aaron Millen
Clinton Wilkins
Kim Fox
Greg Taylor
Brad Chisholm, Registrar

REGRETS: N/A

STAFF: Peggy Kell (recorder)

The following does not represent a verbatim record of the proceedings of this meeting.

The meeting was called to order at 10:04 a.m. and adjourned at 1:44 p.m.

CALL TO ORDER:

M. MacDonald, Chair, called the meeting to order at 10:04 a.m.

APPROVAL OF THE AGENDA

MOVED by C. Beal and seconded.

To approve the agenda.

MOTION PUT AND PASSED UNANIMOUSLY.

CONSENT AGENDA

Approval of minutes Pre-AGM May 28, 2020

Approval of minutes June 11, 2020

Approval of minutes June 30, 2020

Approval of minutes July 30, 2020

Approval of minutes August 31, 2020

MOVED by C. Beal and seconded

To approve the consent agenda.

MOTION PUT AND PASSED UNANIMOUSLY.

CHAIR'S REPORT

M. MacDonald said the training sessions for the board and committees were really great. M. MacDonald said she spoke to a couple of licensees and those discussions are on the agenda.

MOVED by M. MacDonald and seconded

To approve the Chair's Report.

MOTION PUT AND PASSED UNANIMOUSLY.

REGISTRAR'S REPORT

B. Chisholm presented the Registrar's report. B. Chisholm said he is looking for the board to direct staff to expand the current audit approach to include a small sample of transaction files and to come up with a plan to move towards digital audits.

MOVED by L. Smardon and seconded

To expand current audits to include a small number of transaction files.

MOTION PUT AND PASSED UNANIMOUSLY.

MOVED by A. Brown and seconded.

To direct staff to prepare a plan to move the audit program towards digitization.

MOTION PUT AND PASSED UNANIMOUSLY.

FORMS COMMITTEE REPORT

A. Brown presented the forms committee report.

MOVED by L. Sardon and seconded

To accept the proposed forms changes, which will be effective October 1st.

MOTION PUT AND PASSED UNANIMOUSLY.

L. Sardon said brokers need time to prepare their licensees about forms changes. M. MacDonald said the motion needs to be amended to a mandatory effective date of January 1.

MOVED by L. Sardon and seconded

To change the mandatory effective date to January 1, 2020.

MOTION PUT AND PASSED UNANIMOUSLY.

BY-LAW TASKFORCE REPORT

L. Sardon presented the Code of Conduct for Board, Committee and Task Forces and the revised By-law Part Two.

MOVED by L. Sardon and seconded

To approve the Code of Conduct for Board, Committee, and Task Force members.

MOTION CARRIED UNANIMOUSLY.

MOVED by L. Sardon and seconded

To approve Part Two of the By-law.

MOVED by L. Sardon and seconded

Amend the motion to approve the By-law subject to the agreed upon revisions proposed by the board and pending the resolution of by-law 205 c) and 225 c) with the understanding of it is really necessary to have an NSAR board member or director prohibited from sitting on committees and taskforces items requiring legal opinion.

MOTION CARRIED UNANIMOUSLY.

FINANCE COMMITTEE

L. Sardon said she wants the board to review board and committee compensation.

MOVED by L. Sardon and seconded

To pay all director and committee fees owing except for any meeting under one hour in duration, for which remuneration will be determined at the December meeting.

MOTION CARRIED UNANIMOUSLY.

MOVED BY L. Sardon and seconded

To approve the Financial Report.

MOTION CARRIED UNANIMOUSLY.

COMPLAINTS REVIEW COMMITTEE REPORT

A. Millen provided an overview of complaint statistics for 2020 and the Complaints Review Committee he chaired for the first time yesterday.

MOVED by A. Millen and seconded

To approve the Complaints Review Committee Report.

MOTION CARRIED UNANIMOUSLY.

LICENSING COMMITTEE REPORT

K. Fox said there is a 36 per cent increase in new licensees over last year. K. Fox said concerns were raised regarding English language proficiency in new licensees. Especially in new construction.

MOVED by K. Fox and seconded

To direct staff and legal counsel to look into English language proficiency requirements.

MOTION CARRIED UNANIMOUSLY.

FRPA POLICIES AND BY-LAW CHANGE

B. Chisholm gave the board an overview of FRPA and our involvement with them.

MOVED by S. Green and seconded

To approve the By-law change as required by FRPA.

MOTION CARRIED UNANIMOUSLY.

MOVED by L. Smardon

To approve the licensure policies as presented to the board.

MOTION CARRIED UNANIMOUSLY.

NEXT MEETING

December 10, 2020.

ADJOURNMENT

The Chair adjourned the meeting at 1:44 p.m.